CHECKLIST Before your stay:

☐ Read this booklet. It has all the information you need about the steps that follow. Ask a friend or family member to read it too.

☐ Watch our Patient Experience video on our website mercyascot.co.nz

☐ Obtain your Prior Approval letter (if you have health insurance), and bring it with you to hospital.

☐ Complete the Patient Registration form.

☐ Complete your Patient Health Questionnaire.

☐ Complete the Consent for Operation/Procedure form with your surgeon.

☐ Send your forms to Mercy or Ascot Hospital
  - The hospital must receive your forms at least ONE WEEK prior to your admission.
  - In person or by courier, scan and email, fax, or post (using the enclosed reply paid envelope. Please ensure you allow at least TWO WEEKS for postage as this service is slow).
  - If emailing or faxing, please remember to bring the original forms with you on your admission to hospital.

☐ Check your surgery date and admission time.

☐ Check any specific pre-admission instructions from your surgeon.

☐ Plan for any additional support following your discharge eg. someone to stay with you for the first 24 hours, home nursing services or rehabilitation services. Discharge time is 10am.

☐ Arrange transport to and from the hospital.

☐ Pack everything we need you to bring including all the medications you are currently taking.

Notes: